The Embassy of Japan in Nigeria has a vacancy for one (1) <u>diplomatic private driver</u>. Please ensure that all cover letters, CV's and supporting documents (driving licenses, certificates, awards), are sent to <u>nig-diplomatic-sm@constellis.com</u> not later than Friday 15<sup>th</sup> November 2019 by 12:00 noon.

Please only email with your interest if you have all of the pre-requisites below:

## Qualification/Skills/Experience

- Must have significant professional driving experience e.g. driving officials or dignitaries;
- Thorough knowledge of Abuja;
- Good knowledge and experience of general car maintenance;
- Hold a current, clean and valid driver's license;
- Cheerful, courteous and cooperative manner in dealings with all members of Embassy staff, and vehicle passengers;
- Flexibility and versatility;
- Written and oral communication skills (in both English and the local language);
- Attention to detail and thoroughness in following through tasks to completion;
- Demonstrated ability to build and maintain effective relationships and working within a team;
- Displays personal integrity and an honest and ethical approach.

All shortlisted candidates will undergo internal vetting and due diligence, interview, practical, theory and scenario based assessments.